

Graduation Achievement Charter High School



Graduation Achievement
CENTERS OF GEORGIA

MEETING OF THE BOARD OF DIRECTORS

**Tuesday, August 23, 2016
7:00 PM via GoToMeeting**

Present: Kristin Bernhard, Comaneci Brooken, Natalie Brown, Linda Ford, Monica Henson, Kenneth Hunt, Herb Jones, Charlease Kelly-Jackson, Gale Stein, Nicole Temple, Fredrick Willis, Candy Yu, and Marisol Zacarias.

Herb Jones called the meeting to order at 7:00pm

Additions to the Agenda appear in red:

- Move to approve the Selective liability insurance policy renewals in the amount of \$42,369.

There were no public attendees and no public comments.

Linda motioned to approve the minutes from the July 26, 2016 Board of Director's meeting. Second by Natalie. All in Favor.

Superintendent's Report (Monica Henson)

The Savannah GAC lease expires August 31st. Monica is in conversation with the Calvary Christian School to lease modular classrooms.

Academic Division (Gale Stein)

Academic Committee - A template to track data this academic year, the following goals were presented:

- OwnIt Completion (all 10 modules) 55% student completion goal
- Engagement 75% (student is active in the last 7 days)
- Achievements (grade average 70) – goal 50%
- Progress % (less than 20% behind in their coursework) goal 40%
- Total number of expected graduates: TBD (will pull data on 4 and 5 year cohort numbers to determine this goal)

This data will be reported to the Board about 3 weeks behind. During the September Board of Director's meeting, the August data will be reported.

Charlease would like to see an evaluation for students to express their needs and concerns regarding counseling. This will be administered mid-semester and at the end of the semester. Gale will present draft questions at the next Board meeting.

CCRPI Overview (Fredrick Willis)

- Alternative High Schools Comparison and assessment data.

Title I Schoolwide Plan (Gale)

- The Board has a copy of the plan; Gale will need to receive confirmation from the Board that they are in agreement with the plan.

Development Division (Kenneth Hunt and Comaneci Brooken)

- As of 8/19 there are 1,321 students enrolled.

Leadership Division (Monica)

- a. Website Review (Marisol Zacarias)
 - Leadership tab – includes a list of the Board of Directors and their contact information. Meeting schedules are posted, as well as meeting minutes.
- b. Summary of SCSC Rule amendments for 2016-2017 (Marisol)
- c. Reschedule October board meeting (Marisol)

The October 22nd Board of Director's meeting was rescheduled to Tuesday, October 25th at 7pm via GTM.

Financial Report (Candy Yu)

- a. EdisonLearning Repayment Update
- b. Annual Audit Update – it is going very smoothly
- c. Financial Statements for July 2016
- d. Deficit Reduction Report
- e. Invoices for August

Kristin would like specific information about the deliverables that the consultant Sherri Hardin will be producing to be shared at each Board of Directors meeting.

Personnel Report (Monica) Information was sent in the board packet. There weren't any questions.

- a. Certified Personnel
- b. Classified Personnel
- c. Separations
- d. Vacancies

Board Chair's Report (Herb Jones)

- a. Academic Committee Report (Kristin Bernhard)

Gale presented the dashboard that was discussed during the Academic Committee. The Academic Committee will start sharing data with the Board next month.
- b. Governance Committee Report (Natalie Stroud Brown)

There has been no need to meet.
- c. Finance Committee Report.(Nicole Temple)

Nicole is appreciative to Candy for developing the Performance Framework dashboard. If anyone has questions they can contact Nicole.
- d. Personnel Subcommittee Report (Herb Jones)

There will be a new book study for staff – "Love 'Em or Lose 'Em: Getting Good People to Stay"

Consent Items

- a. Move to approve the Financial Report.

Motion by the board chair to approve. No second needed. All in favor.
- b. Move to approve the Personnel Report.

Motion by the board chair to approve. No second needed. All in favor.

GACHS prepares Georgia's non-traditional students for high school graduation by providing them tools to become successful and engaged adults in a global society through a rigorous and flexible curriculum. We will do this by being fiscally responsible, focusing on the personal and professional development of our students and staff, and empowering young people to achieve college and career readiness.

Action Items

- a. Move to approve the Marriott Invoice dated July 31, 2016, in the amount of \$24,856.97. (From Finance) Originated from the Finance Committee. No second needed. All in favor.
- b. Move to approve the Achieve 3000 Invoice dated July 6, 2016, in the amount of \$37,620.00 (From Finance) Originated from the Finance Committee. No second needed. All in favor.
- c. Move to authorize the Superintendent to enter into a contract with Sheri Hardin for educational consulting services not to exceed \$30,000. (From Finance) Originated from the Finance Committee. No second needed. All in favor.
- d. Move to approve the July Deficit Reduction Report. Motion to approve by Linda. Second by Nicole. All in favor.
- e. Move to approve the Aetna August Invoice H3368436 in the amount of \$19,111.21 Motion to approve by Charlease. Second by Natalie. All in favor.
- f. Move to approve the Edgenuity August Invoice #73591 in the amount of \$340,066.54. Motion to approve by Nicole. Second by Charlease. All in favor.
- g. Move to approve the Selective liability insurance policy renewals in the amount of \$42,369. Motion to approve by Kristin. Second by Linda. All in favor. Monica noted that there was a slight reduction in the premium.

Future Business:

- Work Session with Jim Griffin and Jodi Ernst of Momentum Strategies & Research to review and refine performance targets needed for charter renewal. August 27, 9 AM to 1 PM at HQ.
- Next Board meeting Tuesday, September 27, 2016, at 7:00 PM via GoToMeeting.

Linda Motioned to adjourn. Second by Herb. All in favor.
Meeting adjourned at 8:51pm

Respectfully Submitted,



Herb Jones, Chair

8/23/2016
Date

Graduation Achievement Charter High School



Minutes of the Meeting of the Board of Directors Tuesday, July 26, 2016, 7:00 PM via GoToMeeting

The meeting was called to order at 7:04 PM by Chair Herb Jones.

The minutes of the June 25, 2016, meeting were approved.

There were no public comments.

Monica Henson provided the Superintendent's Report. Gale Stein gave an update on summer school. Candy Yu delivered the Financial Report, which included preliminary financial statements for June 2016. Monica reviewed the Personnel Report.

Herb Jones gave the Board Chair's and the Personnel Subcommittee Reports. Kristin Bernhard reported on the activity by the Academic Committee. There was no Governance Committee activity to report. Nicole Temple delivered the Finance Committee Report.

The Consent agenda was passed. The following Action Items were passed:

- a. Motion from Finance to approve the Edgenuity July Invoice # 72665 in the amount of \$341,141.66. All in favor.
- b. Motion by Kristin to approve the revised Mission and Vision (tabled from the June 25 Board meeting), second by Linda Ford. All in favor.
- c. Motion from Governance to approve the Employee Handbook (tabled from the June 25 Board meeting). All in favor.
- d. Motion from Governance to approve the Parent & Student Handbook (tabled from the June 25 Board meeting). All in favor.

Future Business:

1. Work Session with Jim Griffin and Jodi Ernst of Momentum Strategies & Research to review and refine performance targets needed for charter renewal. Date & time to be determined by Board consensus via email request.
2. Next Board meeting Tuesday, August 23, 2016, at 7:00 PM via GoToMeeting.

Motion by the Chair to adjourn at 8:11 PM, second by Nicole. All in favor.

Meeting adjourned at 8:11 PM.

Respectfully Submitted,



July 26, 2016

Herb Jones, Chair

Date

The mission of Graduation Achievement Charter High School is to provide historically underserved students with a flexible and highly individualized virtual high school experience.